

McNeil High School Project Graduation 2018

Meeting Date: August 14, 2017

Meeting Time: 7:00pm

Meeting Location: McNeil High School, Portable 14B

Attendees: Cathy Garcia, Mark Garcia, Kathy Lutz, Stephanie Guillory, Michael Bakonyi, Melissa Cruz, Pamela McFall, Holly Stewart, Patricia Kincade, Sydney McCann, Diane Dobbs, Tanya Vacula, Lisa Marrone

Meeting called to order 7:01pm.

First Business – Update on Meet the Mavs night

Stephanie Guillory has parent t-shirts designed and ready to sell. She has an order form ready. Cost of making shirt is \$5.50. Motion was made by Pam McFall to sell the t-shirts for \$15.00, Holly second the motion. T-shirts will be sold for \$15.00.

Kathy Lutz has arranged our table (Table #7) for the evening.

Tanya Vacula will get with Tracy Miller to get a cash box. T-shirts can also be purchased with a credit card by going to the website.

Volunteers to sell t-shirts: Patricia Kincade, Sydney McCann, Tanya Vacula, Holly Stewart

Also any students who want to earn volunteer hours..they can bring their form to be signed. They can hand out shirts but not handle money.

Second Business – Senior T-shirts (student)

Stephanie has received designs for the shirt. However, the students want comfort color shirts which are very expensive. We decided to have the students take care of ordering their own shirts.

Follow up... Main Event does not require the students to wear the same t-shirt.

Third Business – Pet Clinic

Pam McFall needs signs to put out for advertising the clinic.

She already has six volunteers (required amount).

She will do additional advertising through facebook, emails, etc.

Spring date has not been scheduled yet.

Fourth Business – Craft Fair

Melissa Cruz said she received approval to host the craft fair. She has a couple of vendors signed up.

Fifth Business – Flocking was approved

Was told there was a garage sale last year, we will not be doing this, however, Michael suggested reaching out to Easter Seals or Savers and have a donation day on the day of the craft fair.

Sixth Business – Budget

Tracy was able to put together a budget, Michael will review in her absence.

Last year's PG lost money...\$2006.00. They did leave \$7800.00 for our PG. They started the year with \$12000.00 So we have to make some decisions regarding how we will approach this year.

Tracy put together three different budgets: (SEE ATTACHED)

- 1) YELLOW - Working off of last year's numbers – this shows a negative balance
- 2) BLUE – raise more money, spend same amount has previous year
- 3) GREEN – raise same amount of money, spend less

Seventh Business – Main Event

Tanya and Tiffany met with the main event coordinator.

Cost - \$55.00 per person up to 300

\$45.00 per person for 301 and above

This year, no outside food may be brought in, donated or purchased. This is because of liability laws and regulations in Austin.

The venue, including the menu, is being redone. We will not know until closer to event what all will be added and what the menu will be.

They did say we could bring in cake/cupcakes.

As for time to review the final bill, she will give us the bill a few hours before the final check needs to be given to Main Event. There was a gliche that hit all Main Events last year, so they are aware of what happened but it should not happen again.

As far as getting in and starting, they have us going from 12:30-6:00. But Tanya will check with them to see if they are open to us starting a little earlier, maybe 11:30-5:00. We will be allowed in an hour before the event starts to set up anything we need to set up.

Main Event will do a sweep of the facility for any hidden contraband. They also will have APD patrolling.

Eighth Business – Covert Ford Drive

Mark Garcia spoke with Jason Whited regarding scheduling the test drive. They have not released dates yet and it will be close to the end of the year before they are released. We are on his call list. Mark will also follow up in December if he has not heard from Jason.

Mark has also contacted a couple other car makers to see if they do the same fundraiser but has not heard back from anyone.

Ninth Business – Spirit Nights

Pamela McFall has several nights set up:

Bush's Chicken – September 22nd is date shooting for at the location by Round Rock HS...game that evening is at Dragon Stadium.

Newk's – 10% of all patrons – wanting to schedule this for October

Chipotle – set for November 10th at location near McNeil

Brooklyn Heights – working for either October 17th or 24th

Cover 2 – will do a spirit night with us but they have never done one so Pam will work with them to get the details worked out

Cajun Pizza – near McNeil, said they just need a weeks notice and they will do one for us. So since they are that easy, Pam will get everyone else scheduled and then plug Cajun in.

She is working with Whataburger but will probably wait until spring as they will not do Friday night because of football nights. They need 60 days notice.

She has not heard back from Chick-fil-a nor Schlotzskys.

Tenth Business – Poinsettias

Diane is still waiting on the formal approval from school.

She has talked to the nursery. The price is going to be \$9 per plants, selling them for \$15.

Diane chose to have all red foils to keep things simple.

We have to commit to a certain number, NOW. Jan Markle handled last years that sold a lot more than 2016. 2016 sold 144 and 2017 sold 216. So Diane is going to get with them to see how they were able to sell that quantity. Maybe businesses? For now Diane is going to commit to 40 white /? Red.

Diane wants to start selling soon, September 15th and sell for three weeks with the possibility of adding one more week. Shooting for delivery the first week of December.

--The nursery is not going to be doing spring flower baskets this year. Diane will get with Rocky Epstein as she had some information about some other vendors.

Miscellaneous Business -

Trish Hartle will be the contact for Cross Country Invitational.

Patricia moved to adjourn meeting, Pam second the motion. Meeting adjourned at 7:53pm